

TOWN OF ORROCK
REGULAR MONTHLY & ANNUAL REORGANIZATIONAL MEETING
WEDNESDAY, JANUARY 31, 2018 – 7:00PM

1. **CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF JANUARY REGULAR MEETING AGENDA**
3. **PUBLIC HEARING – VACATION – PROPERTY LINE DRAINAGE AND UTILITY EASEMENT - LG RIDGE**
 - a. Open Public Hearing
 - i. Discussion
 - b. Close Public Hearing
4. **APPROVAL OF DECEMBER MEETING MINUTES**
5. **SHERIFF'S REPORT**
6. **NEW BUSINESS**
 - a. LG Ridge
 - i. Property Line D & U Easement Vacation
 1. Resolution RES 20180131 – Resolution Vacating Property Line Drainage and Utility Easement
 - ii. Replat of Simple Plat LG Ridge – Board Comments
 - b. Jensen Variance Request – Board Comments
 - c. PID 35-024-1102 | Driveway Options – Ryan Misfeldt and Gina Grinde Misfeldt
 - d. Big Lake FD Fire Protection Agreement
 - e. Dog Catcher
7. **ROADS**
 - a. 2018 Project Update
 - b. DNR Roads
8. **OLD BUSINESS UPDATES**
 - a. Heritage Trails
9. **TREASURER BUSINESS**
 - a. APPROVAL OF:
 - i. Pay Claims/Consent Agenda

Most claims were submitted electronically to the board, by the Treasurer, for review prior to meeting. Any additions to the previously sent consent agenda will follow the same protocol as follows: Claims on the Consent Agenda are reviewed by the board of supervisors. Individual claims may be pulled from the consent agenda for questions and discussion. Pulled claims shall be voted on separately, from the rest of the Consent Agenda. If no claims are pulled for discussion, the Consent Agenda shall be approved in whole. All supervisors are eligible to vote on claims presented on the Consent Agenda.
 - ii. Treasurer's report
10. **ANNOUNCEMENTS**

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11. **LAST CALL FOR REGULAR BUSINESS**

12. **RECESS**

TOWN OF ORROCK REORGANIZATIONAL MEETING AGENDA

RECONVENE FOR THE PURPOSE OF REORGANIZATIONAL MEETING

1. Election of Chairman of the Board
2. Election of Vice-Chairman of the Board
3. **MEETING DATES** - Dates, time, and place and Legal Holidays Observed.
 - a. Monthly Meeting Dates/Place & Time - Currently the last Wed. of each month, Orrock Town Hall at 7:00PM (See Handout)
 - b. Minnesota Legal Holidays 2018 – 2019 (See Handout)
4. **RATIFY OR CHANGE COMMITTEE MEMBERS**
 - a. County Planning/Zoning Committee – Currently Adams
 - b. Representative to the Big Lake Fire Board (non-voting) – Currently Hassett
 - c. Representative to the Zimmerman Fire Board (non-voting) – Currently Silverberg
 - d. Town Finance Committee – Currently Laura Jones, Adams & Hassett
 - e. Road Committee - Currently Gotzian, Peterson, Mike Nielson (WSB)
 - f. Road Authority - Currently Gotzian
5. **WAGES/REIMBURSEMENTS**
 - a. Confirm mileage reimbursement at current Federal rate.*
* Federal mileage rate as of 1-1-18 is 545¢ per mile for business miles driven.
 - b. Meetings – current rate \$70
 - c. Supervisors
 - d. Clerk & Treasurer – current rate \$20/hour
 - e. Election Judges – current rates: Head Judges \$ 19 /hr , all other Judges \$18 /hr (paid for training, conducting elections and attend training ***MILEAGE IS NOT REIMBURSED***)
 - f. Other meetings/education opportunities (election training, MAT, Equalization, etc.) – includes lodging, mileage, hourly rate & meeting cost
6. **OTHER TOWNSHIP ITEMS - RATIFY CURRENT OR SET NEW**
 - a. Establishment of rules for the conduction of all Board Meetings (Currently a version based off Robert's Rules of Order).
 - b. Gopher Bounty – Currently \$2.00/pr (County will reimburse us 75¢/pr.)
 - c. Official Posting Location – Currently Outdoor Notice Board, Inside Entryway
 - d. Official Publication - Currently West Sherburne Tribune (Some items also are published in Elk River Star)
 - e. Official Repository – Currently Sherburne State Bank, Princeton, MN location
 - f. Designation of Legal Counsel: According to area of specialty – Currently Couri & Ruppe, PLLC.
 - g. Fee Schedule – see enclosure
7. **LAST CALL FOR REORGANIZATIONAL MEETING BUSINESS**
8. **ADJOURNMENT**

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